

**Guilden Sutton Parish Council**  
**Minutes of the Ordinary Parish Council meeting held on Wednesday 4th**  
**September 2019 at 7.30pm in Guilden Sutton Village Hall**

**PART 1**

Chairman: Cllr Moulton

Present: Cllr P Paterson, Cllr A Davis (arrived 7.46pm), Cllr Littlewood (arrived 7.31pm),  
Cllr Proctor, Cllr Ringstead, Cllr D Hughes, Cllr Brown

No Clerk in attendance.

In attendance: 6 members of the public.

**1 Procedural matters.**

(a) Apologies. Apologies received from PCSO J Makin, Cllr M Parker and Cllr G Heatley.

(b) Declarations of interest. Cllr Hughes and Cllr Davis declared an interest as members of the Guilden Sutton Green Space (GSGS) Group.

(c) Confirmation of the minutes of the Ordinary Parish meeting of the Council held on Wednesday 17th July 2019. It was proposed by Cllr Ringstead and seconded by Cllr Hughes and agreed that the minutes of the Ordinary meeting of the Council held on 17th July 2019 should be approved. The minutes were signed by the Chair as a true record of the meeting.

d) Dates of future meetings.

Wednesday 2nd October

Wednesday 6th November

Wednesday 4th December

All meetings will be in the Village Hall at 7.30pm.

ACTION:Clerk to arrange 2020 meetings and distribute list.

**2. Community engagement/Communications:**

(a) Visiting officers. No members present

(b) Visiting Members. No members present

(c) Public speaking time. Mrs Jessop on behalf of the Guilden Sutton Green Space (GSGS) group discussed the draft site layout including access points, disabled parking bays, footpaths, woodland areas etc. The Joint working group have met over the summer and a meeting with Highways took place in which Cllr Parker attended. The PWLB loan application form has been submitted, section 106 monies have been approved and solicitors have been instructed to deal with the sale. A SWOT analysis has been performed to potential problem areas of the project-this report has been distributed to all Councillors. Mrs Jessop thanked the Clerk for her help in the PWLB

application and obtaining the section 106 funds. The planning application has been processed with a predicted outcome date of late September. The GSGS group are currently looking for contractors for the planting of the majority of the trees and possible fundraising options. The next joint working group meeting will take place on the 18th September. The GSGS group are arranging another public information evening on 26th September from 6.30-9pm in the Marigold Room, Village Hall.

A resident raised safety concerns about Station Lane, especially between the end of the Greenway and Meadow Lea cafe. The Parish Council provided an update on discussions with Highways that had already taken place. The lady also was concerned about the branches of trees hitting the public bus whilst travelling on Guilden Sutton Lane.

ACTION: Clerk to report this issue again to CWAC.

(d) Public correspondence.

The Clerk distributed prior to the meeting a list of public correspondence. A resident was concerned about the fences around the Village Hall car park. A number of Councillors noted an improvement in the area recently.

ACTION: Clerk to contact resident to ask if she feels the situation has improved.

(e) Report from surgery held on Saturday 31st August 2019. Cllr Littlewood and Cllr Hughes attended the last surgery. A resident was concerned about the hedges around the entrance to the Greenway on Guilden Sutton Lane and the hedge by a field near to the junction with the A41. The next surgery will be held on the 28th September with attendees to be confirmed.

ACTION: Cllr Davis to raise issue with the landowner. Clerk to report residents concerns to CWAC.

A resident raised concerns about the grass cutting in the village in particular Cathcart Green.

Clerk to report residents concerns to CWAC.

(f) Website. Issues raised will be deferred to the next meeting due to the absence of the Website administrator.

(g) Newsletter. An insertion into the next Vicars Cross and Guilden Sutton Voice magazine will include mobile library dates, and volunteers for a Village Clean up.

ACTION: Clerk to book magazine space and arrange wording.

### **3. Environment**

(a) StreetCare.

Cllr Proctor had contacted CWAC for road sweeping timetable. The Clerk and Cllr Paterson met with a Streetcare representative and a resident to discuss areas of concern around the village.

ACTION: Cllr Littlewood to add road sweeping information to the Village FB page. Clerk to contact other local Parish Councils to identify if they have had similar issues with CWAC not actioning issues.

(b) Dog Fouling. Nothing to report

(c) Trees and Hedges, planters and bulbs.

A resident had approached Cllr Moulton with concerns relating to overhanging trees along the pathway from the Dell to the shops, this issue has already been reported to CWAC.

Cllr Paterson suggested a bulb planting day in October. The bulbs will be planted by the field gate near the A55 underpass on Guilden Sutton Lane.

Cllr Littlewood had been approached by a resident about tidying up the planters outside the shops.

ACTION:Cllr Paterson to purchase bulbs for planting event. Clerk to write to CWAC, ward Councillors and MP detailing unresolved street issues in our village. Cllr Littlewood to speak to owners of the land outside the shops.

(d) Guilden Sutton Green Space

i)Solicitors

Joliffe solicitors have been instructed to carry out searches.

ii) PWLB

The Clerk has completed the necessary paperwork and we are currently waiting for a response to the application

iii) Mersey Forest

Mrs Jessop has been liaising with Mersey Forest to clarify the details of the grant.

(iv) Other related information

Neighbouring residents have concerns related to parking at the site. The layout of the site has been adopted to try and alleviate the concerns. Concerns were raised about the unadopted road leading to the site.

ACTION:Cllr Littlewood to add unadopted road to SWOT analysis.

(d) Community Clean Up

Cllr Proctor suggested a community clean up day in conjunction with CWAC.

ACTION:Clerk and Cllr Proctor to investigate possible dates.

#### 4. Planning.

It was noted that an enforcement case had been opened in relation to Heather Cottage on Wicker Lane.

(a) New/recent applications.

New planning Application

19/02762/FUL	Land At School Lane Guilden Sutton Chester Change of use to create community open space with woodlands, paths, open areas, wildlife habitats, play and possibly communal orchard or garden area Comments by 27th August 2019
19/03019/FUL	Fieldway Hare Lane Guilden Sutton Chester CH3 7ED Two storey front extension Comments by 11th September Response: No objection however the Parish Council would like it to be noted that other extensions have been already carried out on this property and it is on Green Belt land.

Awaiting Decision

18/04140/FUL	Bunnies Day Nursery Chester Rugby Union Football Club Hare Lane Guilden Sutton Chester CH3 7DB Demolition of existing nursery building and erection of new single storey nursery building with associated play areas with 1.8m high railings and car parking
18/04140/FUL	Land At School Lane Guilden Sutton Chester Outline application with some matters reserved for erection of two dwellings and associated access works
19/00416/FUL	The Woodlands Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL Demolition/removal of existing outbuildings and erection of single storey extensions to sides of dwelling and addition of new outbuilding
19/00941/FUL	Linton Hare Lane Guilden Sutton Chester CH3 7ED Proposed two storey side extension, single storey rear and roof alterations to provide second floor

19/01359/FUL	7 Moorcroft Crescent Guilden Sutton Chester Cheshire CH3 7HA Two storey side extension
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Decision made

19/01656/FUL	2 Railway Cottages Hare Lane Guilden Sutton Chester CH3 7EF Single storey side extension Status: Approval
19/02109/OHL	Overhead Line Between Upton Heath and Pipers Ash Hare Lane Guilden Sutton Chester Rebuilding of existing 33KV overhead line Status: No objection

(b) Neighbourhood Plan.

Cllr Paterson confirmed that work is still in progress on this matter.

### **5. Training/Events/Meetings.**

The Clerk informed Councillors that an extra new councillor training session.

ACTION:Clerk to arrange for Cllr Littlewood to attend.

### **6. Parish Car Park.**

Cllr Paterson and Cllr Ringstead met with a resident on Old Hall Park to discuss tree issues on the Village Car Park. Cllr Moulton also noted moss on the car park

ACTION: Clerk to contact Mid Cheshire to discuss if dead trees are present on the grassed area and to ask for a quote for moss removal.

### **7. Leisure Services.**

(a) Playing field. Nothing to report

(b) Play Area.

Morrall play services inspection will take place shortly at a cost of £45+VAT. The Clerk has received reports that the roundabout is not working properly. Cllr Paterson noted that the wetpour is due to be reviewed on the 1st October and the tarmac is breaking up near the fencing.

(c) Footpaths/Footways.

The Clerk had reported overgrowth issues to CWAC on Public Footpath No. 2 (Church Lane to Belle Vue Lane) . CWAC had responded that “Due to the Council’s current budgets and resources, we are unable to add any further PROWs to this year’s Maintenance List.”

(d) Mobile Library.

The mobile library will be visiting the parish on:

16 September, 7 October, 28 October, 18 November, 9 December

Stopping at: Hare Lane (post box) 9.30 - 9.50am, Moorcroft Crescent 10.00 – 10.15am and Village Hall Car Park 10.30 – 12.00 noon.

## **8. Public Transport**

Coachline have responded to the Clerks letter asking for buses to be reinstated at Weekend through the village. Unfortunately they are unable to help due to all their buses currently being used.

## **9. Highways**

(a) SID Group.

Councillor Moulton has arranged for the SID to be used w/c 8th September. A timetable has been distributed with sessions focusing on School Lane.

(b) Standing consideration of Highways matters. Nothing to report.

(c). Hill Top Road/Arrowcroft Road junction

The Clerk is still waiting on a quote for planters on the junction. The Clerk has asked the police to patrol the area at school drop off and pick up times.

(d) Station Lane

The Clerk emailed Cllr Parker and Highways about a path behind a hedge on Station Lane. They confirmed this suggestion has already been explored.

(e) A51

Two community engagement sessions were held on the 3rd and 4th September to discuss the A51 proposals. Following discussions the Clerk will respond noting the following:

- It would be really helpful if a priority (red and white) arrows scheme could be installed on Hare Lane near the corner of Green Lane adjacent to Linton and Holly House where oncoming traffic cannot be seen.
- Some safety measures and a footpath (possibly behind the hedgerow as there is limited space on the carriageway) would improve safety especially for pedestrians.
- The sequence of the traffic lights at Stamford Bridge should be changed to give more priority to A51 traffic.
- A55 westbound traffic should be sign-posted to join the A55 at the M56 roundabout. Enforced yellow box junctions at all roundabout junctions would help too.

**ACTION:** Clerk to fill in response sheet and return to CWAC.

## **10. Finance**

(a) Income. No income received.

(b) Payments.

Lisa Tiplady (July and August Wages)	At agreed rate
Mid Cheshire Grounds Maintenance(April and July)	£240 including £40 VAT
Lisa Tiplady (Stamps)	£1.72
Brian Lewin (Lanyards and web hosting)	£99.12 including £16.54 VAT
Lisa Tiplady (Office costs)	£120
Came and Company (Insurance renewal)	£1,112.32(3 year contract)

It was proposed by Cllr Hughes and seconded by Cllr Ringstead to accept the financial information and approve the payments put forward.

(c) Balances / Bank statements/Payment schedule cash book.

The co-op bank statement value correct upto 31/7/19 was £51,670.68.

(d) Finance Risk Assessment At the finance meeting the Clerk suggested a finance risk assessment which the Clerk has distributed to the finance group. This will be reviewed at the next meeting.

## **11. CWAC and other organisations**

(a) CWAC correspondence

CWAC have confirmed that the **contested election fee will be £1,093.95** ( based on 1287 electors @ 0.85p per elector).

ACTION:Clerk to contact CWAC to ask for payment to be made over two years.

(b) ChALC/NALC The new updated financial regulations were distributed to Councillors prior to the meeting. These will be discussed at the next meeting.

(c) CPRE.Nothing to report

(d) Defibrillators.

A representative from North West Ambulance Service visited the Church Hall to look at the location of the proposed new defibrillator. Mr Blair did not believe the location was suitable.

ACTION:Clerk to arrange a meeting with Mr Blair and Church Warden to discuss possible sites.

(e) Police and Fire services

i) Operation Shield. Nothing to report.

ii) Nitrous oxide

Cllr Littlewood has confirmed a number of bags of nitrous oxide canisters found around the village and has reported them to the PCSO.

ACTION:Cllr Ringstead to speak to her contact on Wirral Health Trust about Nitrous Oxide information.Clerk to write to MP asking for legislation to make its use illegal. Cllr Littlewood to provide information to Primary School.

iii) To receive updates and information from the Police and Fire service.

In a report provided to the Clerk prior to the meeting PCSO Jack Makin discussed that he is aware of Nitrous Oxide canisters in the area and he is regularly out in the community with the TruCam machine.

## **12. Guilden Sutton Primary School**

Over the Summer the School have converted a used grass area into a wet poured outdoor area. The area will have a canopy which will be added over the next few weeks.

## **13. Community Events**

a)Remembrance Day

Cllr Proctor suggested asking the Cheshire Lieutenancy to lay a wreath at the remembrance ceremony.

ACTION:Cllr Moulton to speak to contact about poppies on lampposts

b) Other events

## **14. Village Hall Management Committee**

Nothing to report

## **15. Members information /speaking time.**

Cllr Littlewood asked if the fun run would still be part of the Sutton Six event. Other Councillors confirmed this was the case. Cllr Ringstead is still looking for volunteers for the Community Cinema. Cllr Brown noted that she had received complaints about trees overhanging from the School which are knocking chimneys off neighbouring properties.

ACTION: Cllr Brown to discuss overhanging trees with Primary School headteacher.

Meeting closed: 9.49pm